



Board Meeting Minutes
5/22/23

- I. Approval of the Agenda for May 22, 2023 –
 - **called to order at 9:38am – motion by Henrietta Romero and second by Katharine Baggett with tabling of minutes from April 12, 2023 – motion approved unanimously.**
- II. Approval of the Minutes for April 12, 2023 –
 - **tabled until next meeting with the approval of the agenda per item I of the agenda.**
- III. Open secretary-elect position - **discussion/action item** –
 - **Kari Smith has resigned her position due to work related items. NMACRAO Board will find internal candidates at their institutions and report back to the NMACRAO Board President by June 2, 2023 before requesting a call to the membership for someone to fill the role. No action taken by NMACRAO Board at this time.**
- IV. Agenda and announcement for Business Meeting – **action item.**
 - **Tentative Agenda to be regular NMACRAO Board reports**
 - **Solicitation of Fall Conference Planning committee**
 - **Solicitation of elections committee under Past Presidents Report**
 - **Constitution and Bylaws Updates – Henrietta requested that we send out this with the agenda. Henrietta will work on Zoom link so Sam can send out to the membership**
 - **Will include minutes from October 27, 2023**
- V. Position Statement on Graduate Cross Enrollment – **discussion/action item**
 - **Henrietta will create a Position Statement for this to send to the NMACRAO board for review and approval to send with the Business Meeting items for Summer 2023**
- VI. Formation of planning committee for Fall Meeting - **discussion/action item**
 - **Sam will work on a planning committee for the Fall 2023 meeting will call for volunteers at the Business Meeting. UNM Taos to hold the Fall meeting 2023. Request assistance from UNM Taos for potential lodging areas.**
- VII. Planning committee for elections - **discussion/action item**
 - **Will be under Past-presidents report along with the Graduate Cross Enrollment position statement**
- VIII. Adoption of MemberClicks – **discussion item**
 - **Sam met with RMACRAO who transitioned to MemberClicks and it seems helpful for members to maintain. The transition may or may not be long dependent on NMACRAO. Sam is awaiting information from AACRAO in adopting MemberClicks**



- **Sam will continue to work with AACRAO partners to get help with obtaining MemberClicks**
- IX. **Other items**
- **Status update for the State of NM approved articles of incorporation – Secretary of State. We resubmitted documentation for state non-profit status and are awaiting results/approval from them. We have been out of compliance since 2017 and the current board is working on getting this corrected. Sam will follow up with Secretary of State office on the timeline for approval of this request.**
 - **Status on RMACRAO Sponsorship from NMACRAO was paid already.**
- X. **Motion to adjourn by Katharine Baggett and second from Janice Baca – motion approved unanimously.**