

NMACRAO Board Meeting Minutes

June 23, 2021 3:00 pm

Zoom <https://nmhu.zoom.us/j/98857403445?pwd=MDdTVW5KRTVTYXhvWnlIY2dkRm9yUT09>

Present:

Linda Neel, Past President

Inca Crespín, President

Henrietta Romero, President Elect

Luetta Lujan, Secretary

Samantha Nelson, Treasurer

Genevieve Buskirk, Secretary

Andrellita Chavez, Secretary Elect

- I. Linda Neel, Past President Report
 - a. Finish By-laws
 - b. Create planning calendar for future Board members – items like IRS report, annual meeting months, etc. (Completed by next board meeting)
 - c. Approval of NMACRAO Board Meeting Minutes from April, 12, 2021
 - Linda Neel motions to approve
 - Second Henrietta Romero
 - All in favor, none opposed, Approved

- II. Henrietta Romero, Treasurer Report
 - a. Transition meeting with new Treasurer
 - b. Gift for departing Board members – Kathleen Sena, Honorary Gift for fall 2021 Meeting
 - c. 501(c)3 IRS form due annually in April
 - i. 990E Post Card (Organizations with less than \$25,000 annually)Luetta Lujan motions to approve
Second Linda Neel
All in favor, none opposed, Approved

- III. Old Business
 - a. RMACRAO – no additional discussion
 - b. By-law updates

- IV. New Business
 - a. Fall Business Meeting – New Mexico Highlands University Rio Rancho campus
 - i. Tentative dates: October 21-22 (Full agenda needed)
 - b. Send Save the Date email to membership
 - c. Action Item: Vote for Samantha Nelson to fill Treasurer Board position

- V. Other Items
 - a. Treasurer Elect Board position – Vacant
 - b. Board to request willing individual to fill Treasurer Elect position

- c. Website needs update with new Board member bio's, clean up, add save the date, etc
- d. Meeting Minutes from 10/17/21 & 6/23/21 need to be approved by Genevieve Buskirk, Secretary at fall 2021 meeting
- e. Board to meet once a month to begin planning fall 2021 meeting

VI. Adjournment

Inca Crespín motions to adjourn

All in favor, none opposed, Approved